**Committee Name: College Council**

**Date: April 22, 2021**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Hancock, Ben Beshwate, Deanna Campbell, Heather Ostash, Lisa Couch, Peter Fulks, Corey Marvin, Mike Barrett, Cody Pauxtis, Kevin King, Melissa Bowen, Jan Moline, Peter Fulks, Michael Bonner, Lisa Stephens, Paul Kuttig, Ali Mohamed, Mike Campbell, Joe Slovacek  
  
Absent: Vonetta Mixson, John McHenry  
  
Guest: Laura Vasquez, Matt Wanta, Yvonne Mills**

## **Call to Order – 2:04pm**

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items Minutes approved with no changes. 1. President Hancock will follow up on the distribution of the College Council Survey. Completion Date: Immediately. President Hancock will contact Ryan Khamkongsay and report out at the meeting on May 13, 2021.

## Approval of Agenda Agenda approved.

## Reporting Committees

## A review of the Reporting Committees PowerPoint slides was presented.

* 1. Facilities – Cody Pauxtis
  2. Safety & Security – Kevin King
  3. Technology Resource Team (TRT) – Mike Campbell – no report.
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks  
     A review of the CDCR website was provided detailing COVID-19 in the prisons to help us make informed decisions when returning to the prisons to teach.

## Discussion Items

* 1. RN Program – (attachment) Matt Wanta   
     Matt Wanta provided an update on the approval of a new RN Program by the State of California. A feasibility study needs to be completed and will take approximately 6 months to complete. A self-study will need to be completed after the feasibility study and will take approximately one year. Consultants will be used for both studies. Fall 2023 is the target date for completion. More detailed information can be found in the document posted to the College Council Groups.
  2. English AA-T Degree Program Review (attachment) – Laura Vasquez   
     A review of the English AA-T Degree Program Review was provided by Laura Vasquez.
  3. May 6 Meeting Time  
     The May 6, College Council meeting will be needed. There is a conflict with the Board of Trustees meeting scheduled for the same day and will conflict with the current meeting time. It was the consensus of the group to move the meeting time to May 13, 1pm – 3pm.
  4. Strategic Plan Task Force – President Hancock  
     The task force met yesterday, and they are doing a final look of the revised mission, vision, and values. The goals, objectives, and metrics are also being worked. The goals and metrics will be condensed at a higher level. Next meeting is Monday, April 26, 2021. The goal is to have a final document for College Council to review at the May 13 meeting.
  5. Climate Survey Task Force – President Hancock  
     The task force agreed to develop and send out an open-ended survey assessing the top themes from the last survey. They survey will go out to all employee groups. It was shared that the survey is anonymous and will be left open over the summer.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     The Academic Senate met on April 15 and discussed the membership for next year’s executive council. It was announced that voting will take place on May 6, and Yvonne Mills has agreed to be President. Emails have been sent out for faculty chair nominations with voting ending this Sunday. Names will be provided to President Hancock next week. Four more program reviews will be coming to Academic Senate and then presented to College Council for the May 13 meeting. The constitution spending language has been changed to be more liberal. The reason for the change is that want to be able to spend money for good deeds around the college.
  2. Classified Senate – Paul Kuttig   
     The Classified Senate are currently nominating staff for Classified Staff of the Year. They will have one more meeting in June and the new officers will be announced at that time.
  3. Student Government – Ali Mohamed   
     In honor of Earth Day, students are looking at recycling paper around the college. More information to follow. There is a drive-in game night on April 30, 7-9pm.

8.4 Consultation Council – President Sean Hancock/Ben Beshwate  
No meeting until April 27, 2021.

* 1. Community College Association (CCA) – Joe Slovacek   
     Next meeting is on Monday. The MOU for negotiations is underway. Emails and surveys have been sent out to faculty regarding concerns for returning to campus.
  2. California School Employee Association (CSEA) – Mike Barrett  
     A successor agreement is being worked on as well as a return-to-work MOU.

## Staffing Report Lisa Couch - Groundsworker I position will be vacant in May so they will be moving forward for a replacement. It is one of three positions that provides service to IWV. Corey Marvin - Administrative Secretary position supporting the CTE Dean in the Office of Instruction has been vacant for the last year and will be moving forward. Lab Tech in Science will be vacant in May so this position will be moving forward immediately. This position is very crucial for our students and faculty. Office Supervisor in the LAC is retiring this summer. The position will need to be rehired, but the current position title no longer exists. More discussion will take place and brought back to College Council at a later date. Heather Ostash- Alternative Media Specialist will be vacant soon. This position not only assists the students but helps the entire organization and is much needed. This position is funded categorically depending on the type of work being done. The staffing analysis is being completed by President Hancock will be shared during the last College Council meeting on May 13, 2021. It was noted that the Unit Plan requests will be captured in the document moving forward.

## President’s Report No additional updates.

## Miscellaneous Items IWV Commencement – A Save the Date for commencement has been sent out. The basic framework for the IWV ceremony has been developed. Heather Ostash will be sending an email shortly with the details as well as requesting suggestions and help with the event. Traditional faculty volunteers are also needed. The announcement has gone out to the students and 35 students have already signed up for the in-person event. ESCC Commencement will be a drive-thru event at the Bishop Drive-in. There will be an online option for those who are not able attend in person.

## Review of Action Items 1. President Hancock will follow up on the distribution of the College Council Survey. Completion Date: May 13, 2021.

## Future Agenda Items

13.1 Call to Action Presentation – Heather Ostash & Julie Cornett  
13.2 E-Sports Update – Future Item

13.3 Banner 9 Baseline Software & Late Add Process – Future Item

## Future Meeting Dates ~~September 3, 2020~~ ~~February 4, 2021~~ ~~September 17, 2020~~ ~~February 18, 2021~~ ~~October 1, 2020~~ ~~March 4, 2021~~ ~~October 15, 2020~~ ~~March 18, 2021~~ ~~October 29, 2020~~ ~~April 5, 2021~~ ~~November 5, 2020~~ ~~April 22, 2021~~ ~~December 3, 2020~~ May 13, 2021 ~~January 21, 2021~~

## Adjournment – 3:30 pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis